

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, July 3, 2014, at 2:00 p.m.
12th Floor Council Committee Room
202 C Street
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 2:17 p.m. Also present were Vice-President Joe Kloberdanz and Commissioners Edward S. Fletcher and Maricela Amezola. Commissioner Kathryn F. Ashworth was absent.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Donna Wallace and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 1:30 p.m. The regular business meeting will begin at 2:00 p.m.

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joe Kloberdanz, and Commissioners Edward S. Fletcher and Maricela Amezola. Commissioner Kathryn F. Ashworth was absent.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the

President Stephens acknowledged Tasha Alexander as the Personnel Departments Employee of the 2nd Quarter, 2014. President Stephens also elaborated on the meaning of the Fourth of July and the importance of this holiday for all Americans.

CONSENT AGENDA (Items 2 through 4 can be approved with one motion.)

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| 2. | Approval of the minutes for the regular business meeting of May 1, 2014. | Approved. |
| 3. | Leave of Absence Without Pay - In Order. Items 24 through 33. | Approved. |
| 4. | Minutes of the San Diego City Civil Service Joint Apprenticeship Committee meeting of March 13, 2014. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

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| 5. | Ernesto Armas, Jr., Utility Worker I, Transportation and Storm Water Department, for a three-month special leave without pay ending August 8, 2014, with his job to be saved.
Hire date: May 6, 2002
Reason: Family care.
Department Recommendation: Modification to name on eligible list. | Approved.
Speaking for staff was Colin Brazile. |
| 6. | Thomas J. Pugmire, Pool Guard I, Park and Recreation Department, for a one-year (first extension) special leave without pay ending June 11, 2015, with his name to be placed on the eligible list for Pool Guard I.
Hire date: June 12, 2010
Reason: To serve a church mission.
Department Recommendation: Approval. | Approved.
Speaking for staff was Colin Brazile. |

POLICY ITEMS - DISCUSSION

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| 7. | Approval of Exceptional Merit Increase for Shontel S Alexander Clerical Assistant II | Approved.
Speaking for staff was Colin Brazile |
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8. Approval of Exceptional Merit Increase for Edith Y. Gutierrez, Development Project Manager II. Approved.
Speaking for staff was Colin Brazile.
9. Approval of Exceptional Merit Increase for Yvonne M. Hebel, Administrative Aide II. Approved.
Speaking for staff was Colin Brazile.
10. Proposed Salary Review Process for Fiscal Year 2016. Approved.
Speaking for staff was Doug Edwards.
11. Request from the Office of the Mayor to exempt two Mayor Representative II positions from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
12. Request from the Council President to exempt a Council Representative I position from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
13. Request from the Deputy Chief Operating Officer for Infrastructure and Public Works to exempt an Executive Director position from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
14. Request from the Development Services Department to exempt three Deputy Director positions and two Program Manager positions from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
15. Request from the Public Utilities Department to exempt one Deputy Director position and two Program Manager positions from the Classified Service. Approved.
Speaking for staff was Doug Edwards.

16. Request from the Public Works Department to exempt two Assistant Deputy Director positions, one Program Manager position, and one Principal Planner position from the Classified Service.

Approved.
Speaking for staff was Doug Edwards.

17. Request from the Real Estate Assets Department to exempt a Program Manager position and a Program Coordinator position from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
18. Request from the Risk Management Department to exempt a Program Manager position from the Classified Service. Approved.
Speaking for staff was Doug Edwards.
19. Request from the San Diego City Employees' Retirement System for Suspended Competition to appoint Avy O'Brien to the position of Accountant IV. Approved.
Speaking for staff was Doug Edwards.
20. Request from the Personnel Director to merge the eligible list of Golf Starter (T10053) with the new Golf Starter (T10556) eligible list. Approved.
Speaking for staff was Anne Lamén Aban.
21. Request from the Personnel Director to merge the eligible lists of Workers' Compensation Claims Representative I (T10384) and Workers' Compensation Claims Representative II (T10385) with the new Workers' Compensation Claims Representative I (T10519) and Workers' Compensation Claims Representative II (T10518) eligible lists. Approved.
Speaking for staff was Anne Lamén Aban.
22. Jeffrey R. Harris, appealing the rejection of his reinstatement application for Fire Fighter III. Withdrawn.

UNFINISHED BUSINESS

23. Rene D. Salgado, appealing his conviction record disqualification for the position of Approved.
Speaking for staff was Colin Brazile.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

24. Lauren C. Baker, Recreation Center Director II, Park and Recreation Department, for a four-month special leave without pay ending October 5, 2014, with her job to be saved.
Hire date: November 4, 2004
Reason: Child care.
Department Recommendation: Approval.

25. Saul Castañeda, Laborer, Public Utilities Department, for a four-month special leave without pay ending December 9, 2014, with his name to be placed on the eligible list for Laborer.
Hire date: June 13, 2011
Reason: Education.
Department Recommendation: Approval.

26. Steveland R. Cunningham, Laborer, Public Utilities Department, for a five-month special leave without pay ending November 13, 2014, with his name to be placed on the eligible list for Laborer.
Hire date: February 18, 2009
Reason: Education.
Department Recommendation: Approval.

27. Alexander C. Riley, Lifeguard II, Fire-Rescue Department, for a one-year special leave without pay ending March 31, 2015, with his job to be saved.
Hire date: June 9, 1995
Reason: Pending disability retirement.
Department Recommendation: Approval.

28. Daniel M. Velazquez, Laborer, Public Utilities Department, for a five-month special leave without pay ending November 13, 2014, with his name to be placed on the eligible lists for Laborer and Lake Aide I.
Hire date: October 17, 2011
Reason: Education.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

29. Anthony D. Austin, Senior Department Human Resources Analyst, Library Department, for a leave of absence from the Classified Service effective May 12, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.
30. Lillian E. Garcia, Accountant IV, Office of the City Comptroller, for a leave of absence from the Classified Service effective May 5, 2014, while temporarily filling an unclassified position with her job to be saved.
31. Denise M. McAnally, Senior Communications Technician Supervisor, Department of Information Technology, for a leave of absence from the Classified Service effective March 7, 2014, while temporarily filling an unclassified position with her job to be saved.

32. Cecilia Sanpedro Olfato, Information Systems Administrator (Business Systems Administrator), Department of Information Technology, for a leave of absence from the Classified Service effective June 2, 2014, while filling an unclassified position with her name to be placed on the appropriate eligible list.

33. Christopher A. Webber, Fire Battalion Chief, Fire-Rescue Department, for a leave of absence from the Classified Service effective June 7, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	Family/Childcare/Maternity	02
12	Education/Training	03
Leave requests with job saved	Medical	00
03	Relocation	00
Leave requests with name on list	Outside Employment	00
04	Unclassified	05
Unclassified	Other	02
05		

CLOSED SESSION

The Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. Bruce O'Donnell - Termination upheld.
 - b. Abelardo Rocha - Termination upheld.
 - c. Case 2013-1 - Two-day suspension upheld
Loss of preferred shift assignment for one year upheld.

ADJOURNMENT

At 2:17 p.m. the Commission reconvened into open session to disclose its actions from the closed session agenda. There being no further business, the meeting was adjourned at 3:04 p.m.

Mattheus E. Stephens, President

